

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
May 19, 2008
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF MAY 5, 2008.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

High School.....Mr. John Zuk

Middle School.....Mrs. Patrice Turner

Elementary Schools.....Mrs. Kristen Lewis

- B. *Approval to Sponsor Student at Northampton Community College*

The Administration recommends approval of the enclosed request from Lauren Meyers to attend Northampton Community College to pursue a degree in the Dental Hygiene program. (V, B)

- C. *Team Travel*

The Administration recommends approval of the following student teams travel requests: (V, C)

***Southern Lehigh Varsity Cheerleading Squad* to attend Pine Forest Cheerleading Camp, Beach Lake, PA, from Wednesday, June 18, 2008 to Saturday, June 21, 2008.**

***Southern Lehigh Field Hockey Team* to attend Old Dominion University Field Hockey Camp, Norfolk, VA, from Tuesday, July 22, 2008 to Friday, July 25, 2008.**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of May 19, 2008. (VI, A)

B. *Treasurer's Report*

*The Administration recommends approval of the Treasurer's Report. (VI, B)

C. *Appointment of Solicitor*

The Administration recommends that the Board appoint James A. Bartholomew of the firm Scoblionko, Scoblionko, Muir, Bartholomew and Melman as the District Solicitor for the 2008-2009 school year pursuant to the attached letter. (VI, C)

D. *Appointment of Special Counsel*

The Administration recommends the appointment of the firm of Sweet, Stevens, Katz and Williams, LLP as special counsel for labor and special education matters for the 2008-2009 school year at the rates specified in the attached correspondence. (VI, D)

E. *Appointment of Auditor*

The Administration recommends the appointment of France, Anderson and Basile to perform the 2007-2008 audit of the Southern Lehigh School District and Southern Lehigh Earned Income Tax Office in accordance with the current three-year engagement. (VI, E)

F. *Appointment of Earned Income Tax Officer*

*The Administration recommends the appointment of Robert Guerriere as Earned Income Tax (EIT) Officer for the 2008-2009 school year.

G. *Designation of Depositories*

*The Administration recommends approval of the enclosed resolution which deals with the designation of depositories and the investment of District funds for the 2008-2009 school year. (VI, G)

H. *Election of Board Treasurer*

*Accept the nomination of William Miracle to continue as Board Treasurer. The School Code requires that the Board Treasurer be elected annually in the month of May to serve a one-year term beginning July 1st. In the past, the Board has always asked the Treasurer who was elected the previous December to accept this nomination in May.

I. *Bonding of Officers*

*The bonding coverage for the Board Treasurer, Board Secretary and Earned Income Tax Officer is currently set at \$50,000. The Administration recommends maintaining the current level of bonding coverage for these

positions for the 2008-2009 year due to the individuals' extremely low amount of contact with cash instruments.

J. *Student Accident and Athletic Insurance*

*The Administration recommends the approval to renew the District's existing student accident and athletic insurance for 2008-2009 through Mid Penn Insurance Associates of Shamokin Dam, PA with ACE American Insurance Company providing the policies as summarized below and in the enclosure: (VI, J)

Interscholastic Sports, Intramurals, and Club Sports - \$6,918.00 per year, paid by District (a premium increase of 5%)

Voluntary Student Accident Coverage, School Time Only - \$30.00 per year

Voluntary Student Accident Coverage, 24-Hour Coverage - \$116.00 per year

K. *Response to Department of Education Correspondence*

The only finding in the most recent State Audit was that the District did not have current memorandums of understanding (MOU's) on file with each of the local municipal police departments. As the enclosed letter from the Department of Education indicates, the Board of Education must take formal action approving the District's response and corrective action plan corresponding to this finding. The Administration proposed the following statement, "The Board of Education and the Administration of the Southern Lehigh School District commit to a periodic update and/or renewal of the existing memorandums of understanding with the three municipal police departments, such as update/renewal to occur biannually. (VI, K)

L. *Receipt of Bureau of Audits Correspondence*

A copy of a recent letter from the Director of the Bureau of Audits, Office of the Budget, Commonwealth of Pennsylvania is enclosed for members of the Board. The letter states that a preliminary review of the District's local audit report for the 2006-2007 school disclosed no findings related to federal program or grant awards. No action on the part of the Board is required at this time. (VI, L)

M. *Approval of Real Estate Tax Refund*

The Administration recommends approval of the refund of 2007-208 school property taxes to Robert C. & Linda A. Wilson pursuant to correspondence from Lehigh County Assessment Office. (VI, M)

N. *Exoneration of Lehigh County Tax Claim Bureau*

The Administration recommends approval to exonerate Lehigh County Tax Claim Bureau from collecting the delinquent 2005-2006 and 2006-2007 school real estate taxes on two parcels on Balsam Road that were deleted and added to two other parcels pursuant to correspondence from Lehigh County Office of Fiscal Affairs. (VI, N)

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*1. *Childrearing Leave*

*The Administration recommends approval of a childrearing leave from May 6, 2008 through the end of the current school year and a second childrearing leave for the entire 2008-2009 school year:

Jennifer Wlodek Evans, Social Studies Teacher, Southern Lehigh High School

2. *Appointments*

The Administration recommends approval of the following staff for the 2008-2009 school year: (VIII, A, 2)

Janna Lehtinen, Psychologist, Lower Milford Elementary School, at M+45, Step 2, an annual salary of \$54,394. Ms. Lehtinen will fill the position created by the resignation of Keri Haas.

Meredith Dapsis, Science Teacher, High School, at B, Step 1, an annual salary of \$41,456 (*pending receipt of required documentation*). This is a new position.

B. *Noncertificated Staff*1. *Unpaid Leave*

*The Administration recommends approval of unpaid leave for the following staff:

Janice Alhadeff, Instructional Assistant, Lower Milford, on Monday, June 16, 2008.

2. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Ella Dusome, Instructional Assistant, Hopewell Elementary School, effective June 16, 2008.

C. *Extra-Compensatory Positions*1. *Resignation*

*The Administration recommends accepting the resignation of the following coach:

James Taylor, Assistant Cross Country, effective May 7, 2008

2. *Summer Technology Staff*

*The Administration recommends approval of the following summer technology staff at an hourly rate of \$12.40 through June 30, 2008; increasing to \$12.88 per hour effective July 1, 2008: (VIII, C-2)

Joseph Helinski, anticipated start date of June 17, 2008

Matthew Savicki, anticipated start date of May 19, 2008 (*pending receipt of required documentation*)

3. *Mentor Changes*

*The Administration recommends the following changes to the mentoring appointments on May 5, 2008 at a stipend not to exceed \$700:

Thomas Beaupre served as a mentor for *Joseph Morrison* from March 17, 2008 through April 20, 2008 and Troy Ruch effective April 21, 2008.

Maria Ramunni as mentor for *Russell Tucker*

IX. REPORTS

A. **Committee Reports**

B. **Superintendent's Report.....Mr. Liberati**

C. **Facilities Report.....Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

A. *Upper Saucon Township Presentation*

Upper Saucon Township will provide and discuss a conceptual site plan for recreational facilities near the Curly Horse Subdivision. (XI, A)

XII. OTHER BUSINESS

A. *Radiological Emergency Response Plan*

*The Administration recommends approval of the annual renewal of the agreement beginning on July 1, 2008 between the Southern Lehigh School District and Pottsgrove School District for the purpose of the Radiological Emergency Response Plan for incidents at the Limerick Generating Station. (XII, A)

B. *Proposed School Board Meeting Dates*

The Administration recommends approval of the proposed Board Meeting dates for September, 2008 through August, 2009. (XII, B)

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT